

Ashbrooke Sports Club Limited

Minutes of Trustees Meeting of 1 November 2016

1. Attendance

Tony Clark (treasurer), Chris Brown (assist treasurer), Stephen Crute, Richard Mulvaney, Barry Gristwood, Paul Airey, Chris Johnson, Peter Fenwick, Gerard Harvey

2. Apologies

Bill Kirk

3. Minutes of last Meeting

The minutes of the meeting on the 4 October had been circulated prior to the meeting and were duly signed and approved.

4. Matters Arising

Matters Arising would be dealt with under appropriate Agenda headings.

5. Correspondence

There was no correspondence of note.

6. Finance

Balances in the accounts stood at: Handelsbanken £47k and RBS £10K.

The Treasurer provided an updated on financial affairs. The monthly accounts had been produced up to the end of September, which showed a loss of £14.9k, however this was primarily due to a significant one off payment. Year to date performance up to the end of September showed a trading profit of £18.5k.

It was agreed that a date for the AGM should be set for 1 December, where the 2015/16 accounts would be laid in front of the membership. These accounts would also be lodged with Companies House and the Charity Commission.

7. Ground and Premises

Chris Johnson provided an update on the progress of the refurbishment of the squash courts. Chris reported that all work had been completed and subject to

a satisfactory check of the work completed, we would draw down upon Sports England grant and settle the outstanding sums due to the contractor.

The carpet from the entrance to the Ditchburn Room had been replaced and this had been well received. Paul Airey had arranged for the Bar's carpets to be deep clean and again this had been positively received. It was agreed that we would arrange for the Ditchburn Room carpets to be deep cleaned too.

Gerard Harvey provided an updated on the groundsman apprentice scheme. He had been in contact with Hoffel College and a number of requirements would need to be met before we could take on an apprentice. These were not fundamentally challenging requirements, however they would need to be satisfied by the club. Gerard Harvey also agreed to speak Mandy at Hoffel College around potential applicants.

8. Events/Marketing/Development

The meeting was updated on the progress of the fireworks and that the General Manager had the bulk of the activity in hand. Discussions around key responsibilities on the night took place.

9. Sectional Reports

There were no sectional reports provided.

10. A.O.B

The formal meeting closed and discussions around the SITA grant took place.

11. Date of next Meeting

6th December 2016 at 7pm. There being no further business the Meeting closed at 8.30pm

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Barry Gristwood

06 November 2016